*Supplement*

**H2020-MSCA-RISE-2016-734164 Graphene 3D**

**SECONDMENT AGREEMENT**

between the Host Institution: ………………………………………….

…………………..……………(*name and position of the Secondment Responsible*)

and

…………………..……………(*name and position of the seconded researcher*)

Seconded Researcher from: ………………(*name of the sending organization*)

……………………………………………………… (*name and address of the Host Organization*)

 (the «*Host Institution*»), represented by

……………………….. (*name and position of the Secondment Responsible* )

and

……………………………………………. (the « *Researcher*»),

who benefits from the Research and Innovation Staff Exchange program defined in the contract H2020-MDCA-RISE-2016-734164 for the project named « Graphene 3D », have agreed on the following items:

1. The scientist supervising the activities of the *Researcher* during the exchange program is …………………………………. (*name and position of Secondment Responsible* ), in the offices and labs of the *Host Institution*.
2. The seconded *Researcher* will use the received from her *Home* *Institution* top-up allowance to cover the travel, accommodation and subsistence costs during the secondment period in the *Host Institution.* The amount is scaled proportionally to the actual duration of the secondment. The researcher must provide documentary evidence for her real seconded staff costs during the visit to her *Home Institution*.
3. The seconded *Researcher* will ensureduring the stay at the *Host Institution*:
* to provide the *Host Institution* with a “***Declaration for Eligibility”*** prepared by her *Home Institution* as a proof of his eligibility conditions for the secondment.
* to be covered with adequate ***Health and accident insurance*** at his Home country or from other means, which is valid for the whole secondment period at the *Host Institution*;
* to devote himself full-time to research activities related to the « Graphene 3D » project during the Secondment period;
* to maintain confidentiality according to the rules described in Section 8 of Partnership Agreement, Section 10 of Consortium Agreement and Article 36 of the Grant Agreement;
* to comply with the arrangements related to the intellectual property rights;
* to acknowledge funding under the MSCA-RISE-734164-Graphene3D grant in joint publications, communications or patent applications;
* to be liable personally for any damage caused to the Host Organization, related to use of equipment, laboratory facilities and any others;
* to complete and submit – at the end of research training activities – ***the evaluation questionnaire*** and – two years later – ***follow-up questionnaire*** provided by the EC Agency.
1. The *Host Institution* will ensure that:
* the seconded *Researcher* has the same rights as any visiting scientist in the Institution, and at least the same working conditions and standards as those applicable to local persons holding a similar position. During her stay in the Institution, the Researcher is considered as a Marie Curie fellow;
* throughout the duration of the secondment period, the *Researche*r is provided with adequate training and necessary means, including the infrastructure, equipment and materials, for implementing the project in the scientific and technical fields concerned;
* the seconded *Researcher* is assisted in the administrative procedures related to his/her secondments;
* the costs for seconded *Researche*r are fully used for the benefits of the *Researcher* for implementation of his/her research program within the Graphene 3D project, according to Annex 1 (Part B) of GA.
1. This Secondment Agreement runs the period going from ……………….. to ……………………….

Done in English in Sofia on ………………………, in two original copies.

 For the *Host Institution*, The *Researcher*,

……………………………………….. ...................................................

 Signature : Signature :